



The Hong Kong Institute of Bankers

Corporate Member / Affiliate Application Form (2018/2019)

Part I: Company Profile (* Mandatory fields)

Company Name (English)			
(Chinese)			
Correspondence Address			
Tel Number (General Line)		Fax Number (General)	
E-mail (General Enquiry)		Website	
Business Registration Certification Number*			
Nature of business	<input type="checkbox"/> Banking (HKMA AI Register)	<input type="checkbox"/> Licensed Bank	<input type="checkbox"/> Restricted License Bank
	<input type="checkbox"/> Deposit-taking Company	<input type="checkbox"/> Local Representative Office	
	<input type="checkbox"/> Banking (Non-AI). Situated in : _____		
	<input type="checkbox"/> Non-Banking. Please specify : _____		
Current Number of Employees*		Number of Branches / Offices in HK	
Subsidiaries:	1. _____		
	2. _____		

Details of Corporate Coordinator

(as a primary contact point to receive HKIB updates regarding membership affairs and bi-monthly journal "Banking Today")

Title*	Prof / Dr / Mr / Mrs / Ms		
Name (English)*		(Chinese)	
Job Title*		Department	
Office Address (if different from Part I)			
Email*		Tel Number*	

Part II: Employee Size and Annual Fee (Please "✓" one)

Employee Size*	<input type="checkbox"/> Corporation situated outside Hong Kong	<input type="checkbox"/> 100 or below	<input type="checkbox"/> Between 101 & 1,000	<input type="checkbox"/> Between 1,001 & 5,000	<input type="checkbox"/> Above 5,000
Fee (i) (Jul 2018 – Jun 2019)	HK\$16,300	HK\$16,300	HK\$55,700	HK\$110,500	HK\$221,000
First Registration Fee (ii)	HK\$4,400				
Total (i)+(ii)	HK\$				

Remarks: For Corporation situated in Hong Kong, please select the fee level according to "Current Number of Employees" under Part I

Payment Methods

<input type="checkbox"/>	Cheque: made payable to "The Hong Kong Institute of Bankers" (cheque no. _____)
<input type="checkbox"/>	e-Cheque: please state "Corporate Membership / Affiliate Application 2018/2019" under 'Remarks' and email together with the completed application form to membership@hkib.org
<input type="checkbox"/>	By direct credit into the Institute's bank account (Please send the payment proof by email to membership@hkib.org) Bank Account : The Bank of East Asia, Limited Swift Code : BEASHKHH Account No. : 51440541559 (HKD) Quote : HKIB Corporate Membership Application 2018/19

Part III: Corporate Logo Display on HKIB website

<input type="checkbox"/>	Current logo will continue to display under the section "List of Corporate Members" of HKIB website (http://www.hkib.org)
<input type="checkbox"/>	We have sent our current / new logo* to membership@hkib.org .

* The logo should be in AI format or JPG with at least 300dpi

Part IV: Details of Senior Management

Chairman / Chief Executive Officer / Managing Director

Title*	Prof / Dr / Mr / Mrs / Ms		
Name (English)	<input type="text"/>	(Chinese)	<input type="text"/>
Job Title	<input type="text"/>		
Email	<input type="text"/>		
Name of Secretary / Assistant (English)	<input type="text"/>	(Chinese)	<input type="text"/>
Email	<input type="text"/>	Tel Number	<input type="text"/>

Head of Human Resources

Title*	Prof / Dr / Mr / Mrs / Ms		
Name (English)	<input type="text"/>	(Chinese)	<input type="text"/>
Job Title	<input type="text"/>		
Office Address (if different from Part I)	<input type="text"/>		
Email	<input type="text"/>	Tel Number	<input type="text"/>

Head of Training and Development

Title*	Prof / Dr / Mr / Mrs / Ms		
Name (English)	<input type="text"/>	(Chinese)	<input type="text"/>
Job Title	<input type="text"/>		
Office Address (if different from Part I)	<input type="text"/>		
Email	<input type="text"/>	Tel Number	<input type="text"/>

Head of Corporate Communication

Title*	Prof / Dr / Mr / Mrs / Ms		
Name (English)	<input type="text"/>	(Chinese)	<input type="text"/>
Job Title	<input type="text"/>		
Office Address (if different from Part I)	<input type="text"/>		
Email	<input type="text"/>	Tel Number	<input type="text"/>

Head of Compliance

Title*	Prof / Dr / Mr / Mrs / Ms		
Name (English)	<input type="text"/>	(Chinese)	<input type="text"/>
Job Title	<input type="text"/>		
Office Address (if different from Part I)	<input type="text"/>		
Email	<input type="text"/>	Tel Number	<input type="text"/>

Part V: Benefits

Employee Size		Corporation situated outside Hong Kong	100 or below	Between 101 & 1,000	Between 1,001 & 5,000	Above 5,000
No. of Free Seats: - Annual Banking Conference	Morning	1	1	2	3	4
	Afternoon	1 seat per each of 3 streams				
No. of Free Seats at HKIB Free Events (subject to availability)		5 seats per each seminar				
No. of Copies^ – Bi-monthly Journals “Banking Today”		5	5	10	10	20
Complimentary Individual Membership*		2 Senior Management				

^ Each of the Senior Management will receive one copy of bi-monthly journal “Banking Today”. For employee size over 100, all remaining copies of the Banking Today will be sent to the Corporate Coordinator.

* Each Corporate Member can nominate one senior management provided in Part IV as our Individual Member on a complimentary basis. The Head of HR will, unless otherwise, enjoy this complimentary Individual Membership.

Part VI: Acknowledgement and Declaration

I, the undersigned, on behalf of the organization agree to continue joining as HKIB Corporate Member / Affiliate, declare that the information provided in this application form is true and correct. I understand that information provided in this form will be used for administration and communication purposes by The Hong Kong Institute of Bankers.

(Authorized signature with company chop)

Date

Checklist

Please check before submitting the application:

- Enclosed copies of **Certificate of Incorporation** and **Business Registration Certificate**
- Completed **all** applicable parts of this form
- Filled in the “Current Number of Employees” and “Details of Corporate Coordinator” under **Part I**
- Ticked appropriate Fee for 2018/19 Corporate Membership and confirm payment methods under **Part II**
- Checked and sent Corporate Logo (in AI format or JPG with at least 300dpi) under **Part III**
- Filled in the “Details of Senior Management” under **Part IV**
- Signed and dated the application form with company chop under **Part VI**

FOR OFFICE USE ONLY

Received on	Updated by	Corporate Code	Payment Received	Remarks
Approved by	Checked By	Invoice No	Payment to Account	

香港辦事處 Hong Kong Office :

地址：香港上環干諾道中一百四十八號粵海投資大廈三樓

Address: 3/F Guangdong Investment Tower, 148 Connaught Road Central, Hong Kong

電話 Tel: (852)2153 7800 傳真 Fax: (852)2544 9946

電郵 E-mail: membership@hkib.org

網址 Web-site: <http://www.hkib.org>

北京代表處 Beijing Representative Office :

地址：中國北京市西城區月壇南街1號院金融街月壇中心5號樓8層 (郵編: 100045)

Address: 8/F, Tower 5, Courtyard 1, Yuetan South Street, Xicheng District, Beijing, China (Post Code:100045)

電話 Tel: (86)10-6657 5550 傳真 Fax: (86)10-6657 4966

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